

**Affiliate policy**  
Adopted by Council 2011

**1. Affiliate status**

1.1 In order to meet the requirements of research institutions of countries outside the current geographical scope of ICES the Council may grant these institutions affiliate status in ICES.

1.2 The granting of affiliate status for a research organisation/institution shall be considered in the light of Article 1(a) of the ICES Convention which indicates that the Council has the duty "to promote and encourage research and investigations for the study of the sea, particularly related to the living resources thereof." The organisations/institutions considered are national or international scientific institutes, funding agencies, ministries, etc. engaged in research activities which fall within the range of the ICES convention. These basic criteria shall be essential prerequisites for the status of affiliate status, they do not convey however, any right to claim that status.

1.3 The Council reserves the right to reject appropriate affiliate status requests. The Council may, as it sees fit, consult with the competent authorities in the country concerned. Such consultations may be held at any time.

1.4 The affiliate status of an applicant shall be approved by the Council, in accordance with Article 8(2) of the convention (by vote with a simple majority).

1.5 The Council reserves the right to introduce a given limitation on the total number of Affiliates.

1.6 Affiliate status will end automatically, if the country to which the affiliate institution belongs becomes an ICES member.

1.7 An organisation/institution may withdraw from the status of affiliate by informing the General Secretary in writing. The affiliate status may be revoked by the Council at any time.

1.8 A withdrawal will come into force by the end of the ICES year in which the withdrawal has been declared.

1.9 The affiliate status will be reviewed every 5 years.

**2. Privileges conferred with Affiliate Status**

The granting of affiliate status to a non-Member Country research organisation/ institution shall confer on it the following privileges:

- access to all scientific papers submitted to the ICES Annual Science Conference, and permission to submit scientific papers for presentation at the ICES Annual Science Conference under the same rules as applied to the experts of Member Countries;
- participation in discussions at the scientific sessions of the ICES Annual Science Conference at the discretion of Chairmen or Convenors without the right to vote on matters requiring such action;

- attendance at Science Expert Groups, by agreement with the Chair of the EG, Delegate of an ICES Member Country or Chair of the ICES Science Committee
- attendance at Expert Group meetings established by ACOM, through an application presented by a Delegate of an ICES Member Country. The attendance is dependent upon confirmation by the General Secretary after consultation with the Chairperson concerned.
- Participation in ICES training activities under the same rules and fee structure that applies to the participants from ICES Member Countries.

### **3. Obligations imposed with the granting of Affiliate Status**

The granting of affiliate status to a non-Member Country research organisation/institution shall impose the following obligations:

- to recognise the basic aims and objectives of the Council and to support its work;
- to respect the scientific nature of discussions at all Council meetings attended by its experts;
- to serve as a national correspondent for ICES (In the case of multiple affiliates only one institute should serve as the national correspondent)
- to address the General Secretary to inform of requests for participation in Expert Groups, meetings and activities of the Council with sufficient planning advance.
- To provide financial support to national experts to participate in ICES expert groups and chairing such groups
- To inform the ICES Secretariat on an annual basis of any relevant information on the institution's national and international research activities.

### **4. Procedure for submitting applications for scientific observer status**

4.1 Institutions with former status of "Affiliate Country" representatives become affiliated institutions by simple declaration of interest.

4.2 A research organisation/institution from a non-Member Country seeking affiliate status in ICES for the purposes of participating in the Council's activities shall submit a written application to the General Secretary at least three months in advance of an ICES Annual Science Conference, containing the following information:

- name of the organisation/institution with communication addresses of its headquarters;
- national/international affiliation of the institution and its main mandate;
- research fields and disciplines covered by the organisation/institution or its subsidiaries;
- structure and membership of the organisation/institution
- specific interest in cooperating with ICES

### **5. Letter of Acceptance**

Affiliate status will be granted by Council decision (simple majority) and communicated in the form of a Letter of Agreement (LoA).

# Model Letter of Agreement

between the

**International Council for the Exploration of the Sea (ICES) and**

(.....)

**Recognizing that** the International Council for the Exploration of the Sea (ICES) exists as international governmental scientific organization to:

- promote and encourage research and investigation for the study of the sea, particularly related to the living resources thereof,
- draw up programmes required for this purpose and to organize, in agreement with its Contracting Parties, such research and investigations as may appear necessary,
- publish or otherwise disseminate the results of this work,
- provide scientific information and advice to Member Country governments, and the regulatory commissions with which cooperative relationships have been established.

In order to carry out these tasks appropriately and efficiently, ICES seeks to establish and maintain working arrangements with other organisations and networks which have related objectives. In order to meet the requirements of research institutions of countries outside the current geographical scope of ICES, the Council may grant these institutions affiliate status in ICES

**Recognizing that** (...Institution, example...)

- (has been the contact institute in ..... for the former affiliate country status)

or

- acts as scientific research/funding/coordination institution in (...) in the area of marine sciences
- sees it as beneficial to their scientists to participate in relevant ICES expert groups, workshops, symposia, and the ASC
- promotes national/international research cooperation in the context of cooperation through ICES
- is interested in the possibility of sending scientists to ICES training courses
- would like to keep open the possibility of observing/participating in the ICES advisory programme
- intends to participate in ICES scientific strategic initiatives and international research coordination efforts.
- is interested in exchange of publications with ICES
- ....
- .....

By this Letter the organisations agree on Affiliate Status to ICES for (.....) based on the revised ICES Affiliate Policy (CM 2011- Del-06.3).

Signed.....